

Saskatoon Cardinals Baseball Association

CONSTITUTION

Article 1: Name

1. This organization shall be called the Saskatoon Cardinals Baseball Association.

Article 2: Aims and Objectives

1. To promote, govern and enhance organized baseball within the Saskatoon Cardinals Zone.
2. To stress values, appreciation and skills involved in the game of baseball.
3. To exercise a general supervision and direction over the interests of players, coaches, managers and executives with the emphasis on good character, citizenship and sportsmanship.
4. To ensure there is both enjoyment of, and good competition in, the game of baseball.
5. To develop all players and as many teams in all leagues of baseball as is practical and economical.

Article 3: Membership

1. The membership year shall be from September 1 to the last day of August.
2. All residents of the Saskatoon Cardinals Baseball Zone are eligible for membership in the Association.
3. **Two** regular voting members from each family (i.e. one per parent) shall have voting privileges for one or more properly registered players.

Article 4: Executive

1. All members in good standing of the Saskatoon Cardinals Baseball Association are eligible for nomination to an executive position.
2. The executive shall consist of the following members: President, Past-President, Vice-President, Secretary, Registrar-Treasurer, Equipment Manager, Uniform Manager, Clinic Coordinator, Communications Coordinator, Coordinators for each of the Rookie, Junior Mosquito, Mosquito, Pee Wee, Bantam, Midget, Junior league of baseball as well as a maximum of 4 members at large.

3. Registration fees for 1 player excluding insurance fees will be waived for any Executive Member that meets the following criteria:
 - o Must complete 1 year of service
 - o Attendance of at least 70% of meetings. For coordinators, this would include both league and zone meetings
 - o Must assist with registration.

Article 5: Executive Duties

1. President

- a. Shall be responsible for setting meeting dates and informing the Communications Coordinator to inform the executive and general membership of the meetings.
- b. Shall chair meetings in an orderly fashion.
- c. Shall vote only in the event of a tie.
- d. Shall, with the Vice-President, attend the Saskatoon Baseball Council Meetings.
- e. Shall be responsible for the zone representatives for each league.
- f. Shall, with the Treasurer and/or Vice-President, be a signing officer of the Association.
- g. Shall, with the Treasurer-Registrar, be responsible for all fundraising activities such as the bingos.

2. Past President

- a. Shall provide guidance to the executive.

3. Vice President

- a. Shall assume presidential duties in the absence of the President.
- b. Shall, with the President, attend Saskatoon Baseball Council Meetings.

4. Treasurer-Registrar

- a. Shall present an up-to-date financial statement at each meeting.
- b. Shall supervise all revenues and expenditures.
- c. Shall, with the President, be a signing officer of the Association.
- d. Shall be responsible for all fundraising activities such as bingos in conjunction with the President.
- e. Shall be responsible for all registration details and activities.
- f. Shall be responsible for all correspondence.

5. Secretary

- a. Shall record minutes of the executive and general meetings.
- b. Shall safe keep the constitution, coaches' police checks, bylaws, rules and regulations and archives of the Association.

6. Equipment Manager/Uniform Manager

- a. Shall be responsible for all equipment and uniforms.
- b. Shall prepare a yearly estimated equipment budget and uniform budget.
- c. Shall be responsible for all equipment and uniform purchases and authorization of purchases under \$500. Those over \$500 require executive approval.

7. Clinic Coordinator

- a. Shall establish a schedule, book the required facilities, set up and coordinate in-door training sessions during the winter season.
- b. Shall establish a schedule, book the required facilities, set up and coordinate the in-door training sessions held each spring prior to the baseball season (known as the 'Cardinals Spring Training Clinic').
- c. Recruit the appropriately trained instructors.

8. Communications Coordinator

- a. Informing the executive and general membership of the meeting dates.
- b. Do up a periodic zone newsletter.
- c. Shall notify schools, community associations, etc of registration and other activities.
- d. Manage any electronic information that is made available to the membership.

9. Coordinators for the different baseball leagues

- a. Shall serve as a liaison between the leagues and the executive.
- b. Shall represent the Association at all respective league meetings.
- c. Shall be responsible for ensuring impartial and unbiased evaluation of players and selection of teams.
- d. Shall be responsible for coordinating all team representatives and coaches.
- e. Shall be responsible for collection of police checks on all coaches and updated a minimum of every 3 years.

10. Members at large

- a. Shall be a maximum of 4 members of large that will have equal voting rights on the executive.
- b. Are responsible for assisting the other executive members in decision making, evaluations, organization and any other capacity such as sub-committees.

Article 6: Executive Term of Office

1. All executive members shall serve a term of two years. In even numbered years (i.e. 2000, 2002, etc.) the following positions will be open for election: President, Secretary, Equipment Manager, Clinic Coordinator, Rookie Coordinator, Mosquito Coordinator, Bantam Coordinator, Junior Coordinator, two Members at Large. In odd numbered years (i.e. 2001, 2003, etc.) the following positions will be open for election: Vice-President, Registrar-Treasurer, Uniform Manager, Communications Coordinator, Junior Mosquito Coordinator, PeeWee Coordinator, Midget Coordinator, two Members at Large.
2. Executive members are eligible for re-election.
3. Should a vacancy occur, the executive has the power to appoint a replacement.
4. An Executive member can only be removed at a special meeting with a 2/3rds majority of the full executive. Written notice to all executive shall be given two weeks prior to the meeting.

Article 7: Communication

1. Concerns at the player/parent level should be addresses to the following persons, in the following order: Team Manager, then, if necessary, Head Coach, then, if necessary, Coordinator, then, if necessary, Vice-President, then, if necessary, President.
2. Concerns at the team management level (for example, a need for additional equipment) should be addresses by the Head Coach to the Coordinator, who will then bring the matter to the attention of the appropriate member of the Executive or put the matter to the agenda of the next Executive meeting, as appropriate.
3. Complaints to the Executive that are received in writing must be added to the agenda of the next Executive Meeting.

Article 8: Committees

1. Discipline and Appeals Committee
 - a. Members shall be the President as Chair plus two other members of the Executive.

- b. Shall deal with disciplinary matters and receive complaints from the membership.
- c. Prior to taking or recommending disciplinary action, the committee should inform the Saskatoon Baseball Council of the situation.

2. Coaching Selection Committee

The Head Coach for each team shall be selected by a committee comprised of the President, the Vice-President and the Coordinator of the said league.

Article 9: Meetings

1. There shall be at least two general meetings per year.
 - a. Fall Annual Meeting: This meeting shall be called the Annual Meeting and shall be held not later than October 15th in order to elect officers, present year-end reports including a financial statement and plan for the upcoming year.
 - b. Spring General Meeting: This meeting shall be held not later than April 30th to deal with matters for the upcoming season.
2. At least one executive meeting shall be held in each of the months of March, April, May and June. Other meetings may be called by the President as required throughout the year.
3. A quorum for executive meetings shall be 6 members, two of whom must be the President, Vice-President, Secretary or the Registrar-Treasurer.
4. A quorum for general meetings shall be 4 executive members and 6 other eligible voting members, or 6 executive members.
5. Only eligible voting members in attendance at a meeting shall be allowed to vote. Each executive member is entitled to only one vote (even if filling more than one position).

Article 10: Affiliation

1. This Association is affiliated with:
 - a. The Saskatoon Rookie, Junior Mosquito and Mosquito Baseball League.
 - b. The Saskatoon Pee Wee Baseball League.
 - c. The Saskatoon Bantam Baseball League.

- d. The Saskatoon Midget Baseball League.
 - e. The Saskatoon Senior Baseball League.
 - f. The Saskatoon Men's League.
 - g. The Saskatoon Baseball Council.
 - h. The Saskatchewan Baseball Association.
 - i. Baseball Canada.
2. Decisions made by the affiliated organizations directly impact upon this Association.

Article 11: Jurisdiction

1. The Saskatoon Cardinals Baseball Association shall have jurisdiction over the area (zone) designated by the Saskatoon Baseball Council.

Article 12: Amendments made to the Constitution

1. Amendments, by-laws, rules & regulations to the constitution shall be made at the Annual General meeting only.
2. Written notice of amendments to the constitution must be given to the Secretary or the Registrar-Treasurer at least 30 days prior to the general meeting.
3. A 2/3rd's vote is required to adopt changes to the constitution.

Article 13: Refund Policy

1. 100% Refund before Evaluations
2. 50% Refund between Evaluations and Opening Day
3. 0% After Opening Day

Article 14: Standardized Evaluation Process for all levels from Mosquito through Midget (incorporated into the agenda as per motion at the September 23, 2009 AGM)

- All players to be blended for initial evaluation. This eliminates the perception that some players never get looked at for the top teams. This includes all players including those who indicate they do not wish to play AAA.
- Begin separating players into like groups immediately after the first evaluation. Again, all players including those who do not want to play AAA should be included in these groups. **DO NOT** segregate these players as they must be evaluated against all others of similar abilities so teams can be selected fairly. Coaches and evaluators must be able to see all players together in groups of similar abilities in order to rank them.
- Final evaluation session should result in slightly over sized groups for your A and AA selections. Only a few players should move from these groups. If possible, you should only move players up from these groups (i.e.:

strong kids from A group move to AA and strong kids from AA group move to AAA). This helps the players and parents feel like they got a good look when kids continue to move up right to the final day before team selections.

- If time and facilities allow you should take an over sized group into a final evaluation for AAA. No more than 4 players should be moved from this group back into the AA pool. Coaches' selections of final players would determine last players to move. Those ranked in the top 9 should be guaranteed a spot.
- When selecting teams at Mosquito A and AA level it may be reasonable to try and group SOME friends together on a team. If too many requests are made to have people play with a certain friend or coach then you draft teams without this consideration. At Pee Wee and above all players shall be placed in an open pool for each category (A and AA) and drafted fairly so all teams have players of similar ability and a good cross section of experience and pitching. In all cases prior to team selection the Evaluator shall have players grouped in weak, average and strong groups for each level (A and AA) with pitchers and their evaluation speed and accuracy noted prior to making selections. Each team shall draft an equivalent number from each pool.